

MANSFIELD TOWNSHIP COMMITTEE MEETING

July 13, 2016

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mrs. Korczukowski made a motion to approve the minutes from the regular meeting held on June 8, 2016, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski

Nays: None

Absent: Mr. Clancy

Abstain: Mayor Kocher

Mr. Watters made a motion to approve the minutes from the Executive Session held on June 8, 2016, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski

Nays: None

Absent: Mr. Clancy

Abstain: Mayor Kocher

Mr. Misertino made a motion to approve the minutes from the regular meeting held on June 22, 2016, which was seconded by Mayor Kocher.

Ayes: Mr. Misertino, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: Mr. Watters, Mrs. Korczukowski

Mr. Misertino made a motion to approve the minutes from the Special Meeting held on June 30, 2016, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: Mr. Watters

Mrs. Korczukowski made a motion to approve the minutes from the Executive Session held on June 30, 2016, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy
Abstain: Mr. Watters

BILL LIST:

Mr. Watters asked if the bill for the true speed radar device was for a new device.

Chief Reilly stated that this was a new device.

Mr. Watters asked if we are required by law to have a search person come in if there is a female in custody.

Chief Reilly stated only if there is a belief that there are drugs or weapons.

Mr. Watters asked if the fee was a flat rate for the search person.

Chief Reilly stated that it is \$50.00 an hour.

Mr. Watters made a motion to approve the bill list with the addendum, which was seconded by Mrs. Korczukowski.

Mr. Watters stated that the addendum includes a bill for \$21,639 which remains at this time and that the Clerk advised that we are near end of the money from the first grant, which we are required to have utilized by August, so we are in good shape.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

CLERKS REPORT:

Ms. Hrebenak stated that she received a request from the Environmental Commission to post a request for volunteers to assist with the photo lesson for the photo contest on the Township's website.

Mr. Watters stated that at the Environmental Commission meeting it was requested by some of the other members that the photo contest not be exclusive to the website.

Mr. Misertino made a motion to approve the Clerk posting the request for volunteers to assist with the photo lesson for the photo contest, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

Ms. Hrebenak stated that she received a raffle application for Domestic Abuse & Sexual Assault Crisis Center of NJ to be held on October 20, 2016 at Donaldson's Farm between 5pm and 12pm, all items are in order and a motion is needed at this time to approve the application.

Mr. Watters made a motion to approve the application for the Raffle to be conducted by Domestic Abuse & Sexual Assault Crisis Center of NJ, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher
Nays: None
Absent: Mr. Clancy
Abstain: None

Ms. Hrebenak stated that she received two raffle applications a tricky tray and a 50/50 for Warren Hills FFA Alumni Affiliate to be held on October 15, 2016 at Mansfield Fire House between 5pm and 9 pm, all items are in order and a motion is needed at this time to approve the application.

Mr. Watters made a motion to approve the two raffle applications to be conducted by Warren Hills FFA Alumni Affiliate, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher
Nays: None
Absent: Mr. Clancy
Abstain: None

FINANCE REPORT:

Mr. Daniel stated that the Audit was received and that there will be a meeting with the Auditor next week with Mrs. Fascenelli, Ms. Hrebenak and myself to go over the audit and the Auditor will be at the next meeting to go through the report. Mr. Daniels explained that Mr. Ferry will be at the next meeting to go over the Audit with the Township Committee.

EMPLOYEES REPORTS:

Mrs. Fascenelli stated that the Committee was given draft copies of the newsletter and would like to request that any changes get to her tonight.

Mr. Watters stated that it was brought to his attention that there are close to 100 members in our Senior Organization and that we budget money for the bus for trips that they go on, so he would like to request that the Township Senior get first rights to seats on the buses for the trips.

Ms. Hrebenak stated that she would speak to the Senior Group Chair in reference to this.

Mrs. Fascenelli stated that through the Clean Communities Grant the Township is allowed to set aside 25% for Equipment, so a letter was submitted to request that \$5,512 from 2015 be set aside for future purchases of equipment and \$6303 from 2016.

RESOLUTION:

RESOLUTION # 2016-63 FORM OF RESOLUTION REQUESTING CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATION PURSUANT TO NJS 40A: 4-85

WHEREAS, NJS 40A: 4-85 provides that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body of any county or municipality, make such correction of the title, text, or amount of any appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of NJS 40A: 4-85, the Township of Mansfield hereby requests the Director of the Division of Local Government Services to make the following correction

in the 2016 budget:

From:

Public Defender

Salaries and Wages \$ 6,150.00

To:

Public Defender

Salaries and Wages \$ 2,250.00

Other Expenses \$ 3,900.00

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the Township of Mansfield for the reasons set forth:

Change from salaried individual to contractual payment

Mr. Watters made a motion to approve the passage of Resolution 2016-63, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

RESOLUTION # 2016 –66

TITLE: INSERTION OF SPECIAL ITEM OF REVENUE PURSUANT TO N.J.S.A. 40A:4-87, CHAPTER 159

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Township of Mansfield received \$ 181.29 for Alcohol Education Rehab Enforcement Fund DWI and wishes to amend its 2016 budget to include a portion of this amount as a revenue

NOW, THERE, BE IT RESOLVED that the Township of Mansfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$ 181.29 that is now available as revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written Consent

Of the Director of Local Government Services:

Public and Private Revenues Offset with Appropriations:

Alcohol Education Rehab Enforcement Fund DWI

BE IT FURTHER RESOLVED, that a like sum of \$ 181.29 be and the same is hereby appropriated under the caption of:

General Appropriations

Operations – Excluded from caps Public and Private Programs

Offset by Revenues:
Alcohol Education Rehab Enforcement Fund DWI

BE IT FURTHER RESOLVED, that the Municipal Clerk forward two copies of this resolution to the Director of Local Government Services.

Mr. Misertino made a motion to approve the passage of Resolution 2016-66, which was seconded by Mr. Watters.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher
Nays: None
Absent: Mr. Clancy
Abstain: None

**2016-67
RESOLUTION OF THE TOWNSHIP OF MANSFIELD**

A RESOLUTION AUTHORIZING NO INTEREST TO BE CHARGED ON THE THIRD QUARTER 2016 TAXES DUE AUGUST 1, 2016 IF PAYMENT OF SAID TAXES IS RECEIVED BY TOWNSHIP OF MANSFIELD ON OR BEFORE THE TWENTY-FIFTH (25th) DAY AFTER THE DATE OF MAILING AS CERTIFIED BY THE TAX COLLECTOR TO THE MUNICIPAL CLERK.

WHEREAS, the date of mailing of the Township of Mansfield tax bills to Mansfield Township taxpayers cannot be determined at this time; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that no interest shall be charged for a minimum of twenty-five days after the tax bills are mailed or otherwise delivered.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Mansfield, County of Warren, State of New Jersey as follows:

No interest on the third (3rd) Quarter 2016 taxes, due August 1, 2016 shall be charged if payment of said taxes is received by Mansfield Township on or before the twenty-fifth (25th) day after the date of mailing as certified by the Tax Collector to the Municipal Clerk and provided further, however, that if any such payment is not received on or before said twenty-fifth (25th) day, interest at the usual rate will be charged from August 1, 2016.

BE IT FURTHER RESOLVED, that a copy of this resolution be provide to the Tax Collector, the Chief Financial and the Township Auditor for their records.

Mr. Misertino made a motion to approve the passage of Resolution 216-67, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher
Nays: None
Absent: Mr. Clancy
Abstain: None

2016-68

Supporting the *Drive Sober or Get Pulled Over* 2015 Statewide Crackdown

Whereas, impaired drivers on our nation's roads kill someone every 30 minutes, 50 people per day, and almost 18,000 people each year; and

Whereas, in 2013, alcohol impaired fatalities accounted for 27% of traffic fatalities in New Jersey; and

Whereas, an enforcement crackdown is planned to combat impaired driving; and

Whereas, the Holiday seasons in particular are traditionally times of social gatherings which include alcohol; and

Whereas, the State of New Jersey, Division of Highway Traffic Safety, has asked law enforcement agencies throughout the state to participate in the *Drive Sober or Get Pulled Over 2016 Statewide Crackdown*; and

Whereas, the project will involve increased impaired driving enforcement from August 19 through September 5, 2016; and

Whereas, an increase in impaired driving enforcement and a reduction in impaired driving will save lives on our roadways;

Therefore, be is resolved that the Township of Mansfield declares it's support for the *Drive Sober or Get Pulled 2016 Statewide Crackdown* from August 19 through September 5, 2016 and pledges to increase awareness of the dangers of drinking and driving.

Mrs. Korczukowski made a motion to approve the passage of Resolution 2016-67, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

ORDINANCE:

2nd Reading:

ORDINANCE 2016-07

**ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY,
AMENDING AND SUPPLEMENTING CHAPTER OF THE REVISED GENERAL ORDINANCES OF THE
TOWNSHIP OF MANSFIELD TO ADD A FEE SCHEDULE FOR CERTAIN TAX RELATED MATTERS**

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended as follows:

SECTION I. The existing Chapter of the Township Code is hereby repealed in its entirety, and the following new Chapter is adopted in its place and stead, as follows:

§182-3 Fees: Tax Sale Certificates; Tax Bill; Tax Searches; Mailings and Returned Checks. The Tax Collector is hereby directed to charge the following:

Tax Search Fee \$10.00

SECTION II. Effective Date. This Ordinance shall take effect upon final adoption.

Mr. Watters made a motion to approve the passage of Ordinance 2016-07 and requested that the results be advertised, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

1st Reading:

ORDINANCE 2016-08

ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY AMENDING CHAPTER ____ OF THE CODE OF THE TOWNSHIP OF MANSFIELD ENTITLED "OPERATION OF DEALERS IN SECONDHAND GOLD, SILVER AND JEWELRY"

Detective Mathews spoke to the Township Committee in reference to the ordinance.

The Committee discussed the Ordinance and stated that they would like to reduce the fee for the license by half and requested that the Chief and Detective Mathews see if this is a price that can be changed.

ORDINANCE 2016-09

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY TO REGULATE THE RUNNING AT LARGE OF LIVESTOCK WITHIN THE TOWNSHIP

WHEREAS, the Township Committee of the Township of Mansfield has found that the running at large of livestock in the Township of Mansfield jeopardizes the public health, safety and welfare by exposing injury to persons and other animals and causing damage to personal property such as lawns, shrubs, flowers, grounds, and other vegetation; and

WHEREAS, the Township Committee of the Township of Mansfield has determined that N.J.S.A. 40:48-1 expressly permits municipalities to adopt ordinances that will regulate the running at large of livestock; and

WHEREAS, the Township Committee of the Township of Mansfield believes that the adoption of

such an ordinance is appropriate and would be a reasonable exercise of the municipality's police powers.

NOW THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Mansfield in the County of Warren, State of New Jersey, as follows:

SECTION 1. Purpose

1.1 Purpose. This Code shall be constructed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as residents are affected by injury to any persons or other animals, or cause damage to personal property including lawn, shrubbery, flowers, grounds, trees or any property of persons other than the owner or person having the care, custody or control of such unrestrained livestock running at large within the Township of Mansfield and to assess violations and penalties accordingly.

SECTION 2. Definitions

2.1 Livestock – All horses, ponies, donkeys, mules, miniature breeds and all other equine; all domestic and exotic pigs, hogs, and other swine; all cattle, goats, sheep, and all other bovine; all llamas, alpacas; all chickens, ducks, geese, guinea hens, peacocks, turkeys, emus, rheas, and all other poultry and fowl; domestic rabbits, and all other animals traditionally raised for food, fiber, fur, or production means; as well as any exotic animals or reptiles.

2.2 Running at Large – Any livestock situated upon any public street, park, or any other public place while unrestrained or situated upon any private property, including the property of the livestock owner, while not restrained by a sufficient fence, enclosure or tether and which is not attended by the owner or his or her representative.

SECTION 3. General Requirements

3.1 Any person or persons, firm, partnership or corporation having the care, control, custody or management of any livestock as defined above shall prohibit the animals to stray or run at large within the limits of the Township of Mansfield.

3.2 Fencing Requirements – A fence sufficiently enclosed and strong enough to prevent livestock from

escaping going through or under it is hereby required wherever livestock is kept. If any livestock escapes from within the confines of any fence it shall be presumed that such fence has not met the provisions of this chapter. Any owner or lessee of the land on which such fence is located is subject to the requirements of this section.

SECTION 4. Distained Livestock; Impounding

4.1 When any livestock are taken up and distrained by any person for running at large, they shall be forthwith impounded by the Animal Control Officer and shall be furnished with suitable food and water, so long as they are detained.

4.2 The owner of livestock in the custody or possession of the Animal Control Officer pursuant to this act may claim and be entitled to the possession of the livestock. Upon payment to the Animal Control Officer of reasonable compensation for the care and keeping of the livestock, upon satisfactory proof of ownership of the livestock, and upon making reparation as provided in Section 5, the livestock shall be returned to its owner.

SECTION 5. Violations and Penalties

5.1 Any person or persons, firm, partnership or corporation violating or failing to comply with any provision of this Code shall be guilty of an offense punishable as follows:

- (a) First and Second violation will be written warning
- (b) A fine for a third violation in the amount of \$100.00
- (c) A fine for a fourth violation in the amount of \$250.00
- (d) A fine for a fifth or any subsequent offenses in the amount of \$500
- (e) A fine for a sixth or any subsequent offenses in the amount of \$1,000

Each day for which a violation of this ordinance occurs shall be considered a separate offense.

SECTION 6. Notices and Orders

6.1 Notice. The Township, or any duly authorized Code or Animal Control Official, shall cause a notice to be issued to the applicable person or persons, firm, partnership or corporation when a violation of this

Code occurs.

6.2 Form. Such notice prescribed in Section 5.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include the identity or description of the animal.
3. A statement of when, where, what damage was done if known.
4. Include a correction order allowing a reasonable time for restitution of penalties and damages to be made.
5. Inform the property owner of the right to appeal.

6.3 Method of Service. Such notice shall be deemed to be properly served if a copy thereof is sent by first-class mail, express mail, overnight carrier or certified mail addressed to the last known address.

SECTION 7.

7.1 All ordinances of the Township of Mansfield which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 8.

8.1 If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 9.

9.1 This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Mr. Misertino made a motion to approve the introduction of Ordinance 2016-09 with the changes and requested that a public hearing be advertised to be held on August 10, 2016, which was seconded by Mr. Watters.

Mr. Watters stated that the fencing should be changed to incorporate matching the fencing with the animal.

The Township Committee discussed changes to the ordinance and requested that the changes discussed

be included in the first reading.

2016-10

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, NEW JERSEY TOWNSHIP COMMITTEE TO REQUIRE LARGE HARDENED BUILDINGS TO INSTALL RADIO BOOSTER EQUIPMENT TO SUPPORT INTERIOR RADIO COMMUNICATIONS WITH LAW ENFORCEMENT OFFICERS, FIREFIGHTERS AND EMERGENCY MEDICAL PERSONNEL (EMERGENCY FIRST RESPONDERS) WHEN RADIO COMMUNICATIONS DEFICIENCIES EXIST

WHEREAS, in emergency situations, including natural and manmade disasters, it is essential that radio communications, which will insure access to emergency services personnel including police, fire, emergency medical service, and other first responders, be maintained in all locations within the community; and

WHEREAS, of particular importance is to require that such communications be available to and from "large hardened buildings", including malls, office, business, and retail centers, hotels, condominiums and apartments, medical facilities and training centers; and

WHEREAS, the *Township of Mansfield Township Committee* finds that it is essential that an Ordinance requiring large hardened buildings to install radio communications equipment which will insure access to emergency services personnel including police, fire, emergency medical service, and other first responders be enacted.

NOW, THEREFORE, BE IT ORDAINED BY THE *TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD*, WARREN COUNTY, NEW JERSEY AS FOLLOWS:

The findings, conclusions, and statements of fact contained in the foregoing preamble are hereby adopted, ratified, and incorporated herein as specified in the attached "In-Building Radio Communications Specifications".

Mr. Watters made a motion to approve the Introduction of the Ordinance 2016-10 and requested that the public hearing be advertised, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

PUBLIC PORTION:

John Casella, President of Tri County Fire, requested that the Township allow the overflow parking be allowed at the DPW.

Mr. Watters requested that the DPW Supervisor be notified.

The Township Committee agreed that there would be no problem with this.

John General, 54 Country Meadow Road, proposed a beautification memorial for the Rockport Road Train Wreck memorial. Mr. General is working on a documentary and the trailer has received a large number of views. Mr. General proposed that the DPW remove the shrubs.

Doug Stanzione, Mansfield EMS, asked the Township Committee about the Bond Ordinance for the ambulance.

Mr. Watters stated that he is still waiting for the financial information from the rescue squad.

Mr. Watters stated that he believes that Finance is working on the bond paperwork.

Mr. Stanzione asked the Township Committee what the process is for the future replacements.

Ron Hayes, Route 57 stated that he spoke to Mr. Finelli in reference to the work that was done on Watters Road and asked that the rebar be removed from the side of the road.

Ms. Hrebenak stated that she would look into this and have it removed if it is not needed.

Mr. Wenner stated that we will be going into Executive Session to discuss a Contractual matter dealing with the Police Department, a Personnel matter, and a Contractual matter dealing with the Salt shed.

Mr. Watters made a motion to go into Executive Session at 8:57pm, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

Return to regular session at 9:44pm.

Roll Call: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Mr. Wenner, Esq. stated that during Executive Session the Committee discussed a Personnel Matter and a possible contract matter dealing with the Police Department and a Contractual matter dealing with the Salt shed, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Watters made a motion to authorizing the Mayor to execute the contract discussed in Executive Session, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

Mr. Misertino made a motion authorizing the amendments, which was seconded by Mrs. Korczukowski.

Ayes: Mr. Misertino, Mr. Watters, Mrs. Korczukowski, Mayor Kocher

Nays: None

Absent: Mr. Clancy

Abstain: None

Mr. Watters requested that the Clerk contact the EMS for all of the information for the radios, pagers, aeds so that we can order the items that were requested.

COMMITTEE PERSON COMMENTS:

Mr. Misertino asked why there was a bill for the attorney's office for a recent court case.

Mayor Kocher stated that the Engineer was subpoenaed to Court as the Engineer for the Township.

There was discussion of the court case and the reason for the attorney to be present.

Mr. Watters asked what the pile of soil was behind the DPW building.

Mayor Kocher stated that the Warren County OEM sent a letter that they are happy that the OEM is now in attendance at the quarterly meetings.

Mayor Kocher made a motion for a referendum on the ballot to increase the Open Space tax from 2 to 3 cents with the 1 cent being set aside for the purpose of building out the park.

Mr. Misertino stated that he liked how Greenwich is building out the park in their town.

The Township Committee discussed the Open Space Tax.

Mayor Kocher made a motion for a referendum on the ballot to increase the Open Space tax from 2 to 3 cents with the 1 cent being set aside for the purpose of building out the park, which was seconded by Mrs. Korczukowski.

Ayes: Mrs. Korczukowski, Mayor Kocher

Nays: Mr. Misertino, Mr. Watters

Absent: Mr. Clancy

Abstain: None

Mr. Watters made a motion to adjourn at 10:09pm, which was seconded by Mrs. Korczukowski.